



NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH MULTIPLE DISABILITIES

Department Empowerment of Persons with Disabilities, Ministry of Social Justice and
Empowerment, Govt. of India)

ECR, Muttukadu, Kovalam Post, Chennai 603 112, Tamil Nadu

Fax: 044-27472389 Tel: 044-27472104, 27472113, 27472046

Website: www.niepmd.tn.nic.in E-mail: niepmd@gmail.com

Recipient of National Award for the Best Accessible Website for Persons with Disabilities

NIEPMD/Pur 4(03)/2015-16

11th Nov 2015

To,

All Reputed Agencies

Sub: - INVITATION OF QUOTATION FOR PRINTING OF CALENDAR 2016

Sir,

National Institute for Empowerment of Persons with Multiple Disabilities (NIEPMD) is established by Government of India to provide various services to persons with Multiple Disabilities. The institute intends to print Annual calendar (Wall and Table) for year 2016 for creating awareness among general public to optimize the utility of services offered at the institute.

You are requested to send the competitive rate for designing, printing & supplying calendars as per specification and conditions mentioned below:-

Sl. No	Description of Items	Qty
01	Wall Calendar 2015 <ul style="list-style-type: none">Size of Book – 19”x 13 ¾ “Total No. of Sheets:- 06+01 (14 pages)06 Sheets printed in four colour using 210 GSM foreign art card & 01 Sheet Fly leaf printed in four colour using 210 GSM foreign art card with wire “O” binding	1,500 Nos.
02	Table Calendar 2016 <ul style="list-style-type: none">Size 22 cms. x 16 cms. Using in 210 gsm foreign gloss art paper, printed in multi colours on both sides.13 Sheets (26 pages).Gloss lamination on both sides for all sheets.First Sheet: Fly Leaf both side printed in multi-colour Back Stand: <ul style="list-style-type: none">Using in 2mm Kapa board. Stand outer using 210 gsm art paper with gloss lamination pasted on the stand.120 gsm maplitho paper pasted on inner back stand, "wire ""O"" on 22 cms. sheet on top" Envelope: <ul style="list-style-type: none">Matching Plastic Envelope & inserting the calendar. Packing: <ul style="list-style-type: none">Used corrugated good 5 ply box.	1,500 Nos.

P.T.O.

Terms and conditions:-

- The words “**QUOTATION FOR CALENDER**” Must be mentioned in bold letters on the top of the sealed Envelop and send by speed post, courier or person drop in tender box placed on 3rd Floor NIEPMD main building. Not mentioning the said word on top of envelop may cause opening of quotation as normal mail and may be rejected.
- Designing material and sample design may be collected from Information & Media Officer, NIEPMD from his office at Muttukadu, Kovalam Chennai on all working days between 09.00AM to 05.00PM on prior appointment.
- The Calendars are to be supplied at NIEPMD, Muttukadu, Kovalam, Chennai within 15 days from the date of supply order. No extension will be given on completion date. Non-completion of work during given dates may leads to cancellation of work order. However decision of Director, NIEPMD will be final.
- Payment within **30 days** from the date of satisfactory receipt of materials at NIEPMD.
- The agency may send its competitive quotes in a **Sealed Envelop** addressed to the **Director, NIEPMD** at Chennai on or before **30th Nov 2015 by 03.00PM.**

Yours Sincerely,

Sd/--

S. Sankara Narayanan
Deputy Registrar (Admin)