



**NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS
WITH MULTIPLE DISABILITIES (NIEPMD)**
**(Department of Empowerment of Persons with Disabilities
(Divyangjan), MSJ & E, Govt. of India)**



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NIEPMD/Pur 4(03)/2016-17

27th Oct 2016

To,

All Reputed Agencies

**Sub: - INVITATION OF QUOTATION FOR PRINTING
OF WALL CALENDAR 2017**

Sir,

National Institute for Empowerment of Persons with Multiple Disabilities (NIEPMD) is established by Government of India to provide various services to persons with Multiple Disabilities. The institute intends to print Annual wall calendar for year 2017 for creating awareness among general public to optimize the utility of services offered at the institute.

You are requested to send the competitive rate for designing, printing & supplying of wall calendars as per specification and conditions mentioned below:-

Sl. No	Description of Items	Qty.
01	Wall Calendar 2017 <ul style="list-style-type: none">• Size of Book – 19”x 13 ¾ “• Total No. of Sheets:- 06+01 (14 pages)• 06 Sheets printed in four colour using 210 GSM foreign art card & 01 Sheet Fly leaf printed in four colour using 210 GSM foreign art card with wire “O” binding	2,000 Nos.
02	Envelope for Calendar	2,000 Nos.

Terms and conditions:-

- The words “**QUOTATION FOR WALL CALENDER**” Must be mentioned in bold letters on the top of the sealed Envelop and send by speed post, courier or person drop in tender box placed on 3rd Floor NIEPMD main building. Not mentioning the said word on top of envelop may cause opening of quotation as normal mail and may be rejected.
- Designing material and sample design may be collected from Information & Media Officer, NIEPMD from his office at Muttukadu, Kovalam Chennai on all working days between 09.00AM to 05.00PM on prior appointment.
- The Calendars are to be supplied at NIEPMD, Muttukadu, Kovalam, Chennai within 15 days from the date of supply order. No extension will be given on completion date. Non-completion of work during given dates may leads to cancellation of work order. However decision of Director, NIEPMD will be final.
- Payment within **30 days** from the date of satisfactory receipt of materials at NIEPMD.
- The agency may send its competitive quotes in a **Sealed Envelop** addressed to the **Director, NIEPMD** at Chennai on or before **16th Nov 2016 by 02.00PM.**

Yours Sincerely,

(Dr. Himangshu Das)
Director