

**Pre-Bid Meeting Minutes for Canteen Services at National Institute for
Empowerment of Persons with Multiple Disabilities (NIEPMD), E.C.R. Muttukadu,
Kovalam (Post), Chennai – 603112**

**File No. NIT No. NIEPMD/Pur4(33/2023-24
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17th July 2023

1. The pre-meeting for hiring of canteen services was held on 17th July 2023, Today at 3rd Floor conference hall as per schedule.
2. The vendors discussed about the tender in details.
3. Each vendor shown its satisfaction about the tender document and suggested no change in bid document.
4. The minimum base price agreed for Menu Part-I Student Menu accepted to Rs.130/- per day. No price below Rs.130/- for Part-I Menu will be accepted.
5. All the exemptions like Tender Fees, EMD amount etc. approved by the Govt. will be applicable for the bidders subject to submission of required document to satisfy their eligibility for the same.
6. The bidders are requested to provide proper justification on quoted price (Like cost of food grain, oil, condiments, vegetable or any other commodity required for preparation of dishes, fuel cost, cost of hiring of manpower, water, electricity, licence fees and profit percentage). Proper and realistic justification should be made for fixing dish price by keeping all overhead expense in consideration. The bidder must generate profit from quoted price. Loss making quotes will not be accepted. Separate sheet may be attached for justification if required.
7. If anywhere it's found by the committee that quoted rates are too low or too high and away from realities, the proposal will be rejected.

Sd/-
Shri. S Karthikeyan
Chairperson

Sd/-
Shri. Rajesh M
Member

Leave
Smt. J Kanchana
Member

Sd/-
Shri. PK. Tripathi
Member Secy.

Lien
Dr. K. K. Dhanavendan
Member

Deputy Registrar (Admin): SD/- (17/07/2023)

Director: SD/- (17/07/2023)