

NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH MULTIPLE DISABILITIES (NIEPMD)

(Department of Disability Affairs, Ministry of Social Justice & Empowerment, Govt. of India)
E.C.R. Muttukadu Kovalam P.O, Chennai- 603 112

TENDER NOTICE- TEACHING LEARNING MATERIALS (TLM)

*Sealed tenders are invited in two bid system i.e(i) Technical bid and (ii) Financial bid from reputed agencies & Suppliers with experience in supplying of TLM to reputed institutions and who has proven track record with an annual turnover of not less than **Rupees One Crore**. The tender document can be purchased from NIEPMD at above address. The tender document can also be downloaded from our website www.niepmd.tn.nic.in and submitted along with DD for Rs.500/- drawn in favour of Director, NIEPMD, Payable at Chennai.*

Last date for sale of Tender Document - 3.00 PM. on 19 Sep 2014

Cost of Tender document - Rs.500/-

Last Date, Time & place for submission of Tender Document - 3.30 PM. on 19 Sep 2014
Tender Box at NIEPMD

EMD - Rs.20, 000/-

Date & Time of Opening of Tender Documents - 04.00 PM. on 19 Sep 2014

Tele : 044-27472046/27472113
Telefax : 044-27472389
Email : niepmd@gmail.com

---sd/---

DIRECTOR

**NATIONAL INSTITUTE FOR EMPOWERMENT OF
PERSONS WITH MULTIPLE DISABILITIES (NIEPMD)**

(Department of Disability Affairs, Ministry of Social Justice & Empowerment, Govt. of India)

East coast Road, Muttukadu, Kovalam(post) Chennai-603 112

[Tel:044-27472113](tel:044-27472113),[27472046](tel:044-27472046) Fax:044-27472389

www.niepmd.tn.nic.in Email:niepmd@mail.com

TENDER NOTICE FOR TEACHING LEARNING MATERIALS (TLM)

Last date for sale of Tender Document - 3.00 PM. on 19 Sep 2014

Cost of Tender document Rs.500/-

Last Date, Time & place for submission of - 3.30 PM. on 19 Sep 2014
Tender Document Tender Box at NIEPMD

EMD - Rs.20, 000/-

Date & Time of Opening of Tender Documents- 04.00 PM. on 19 Sep 2014

Tele: 044-27472046/27472113 Telefax: 044-27472389

Email:niepmd@gmail.com

---sd/---

DIRECTOR

National Institute for Empowerment of Persons with Multiple Disabilities (NIEPMD) is a Central Autonomous Body under the Ministry of Social Justice & Empowerment, Government of India. The Institute intends to procure approximately 3000 Nos. TEACHING LEARNING MATERIALS KITS for person with disabilities. The TEACHING LEARNING MATERIALS are for distribution to the beneficiaries with Mentally Handicapped/ Multiple Disabilities.

NIEPMD is inviting sealed tenders from reputed suppliers & agencies with proven track record and an annual turnover of not less than Rupees **One crore** to supply the materials as per the specifications provided by us. **Samples are available in the Institute and the prospective bidder can visit the Institute during working days and inspect the samples**, if required. Detailed terms and conditions, tender format can be downloaded from the institute's website www.niepmd.tn.nic.in or can be obtained from our office in Chennai on all working days from **25/08/2014** to **19/09/2014** between 10.00AM and 3.00 PM

---sd/---

Date:Aug 2014

Deputy Registrar (Admin)

---sd/---

DIRECTOR

GENERAL TERMS & CONDITIONS;

1. The tender forms will be available on all working days from 25.08.2014 to 19.09.2014 between 10.00 AM and 3.00 PM. The sample of earlier TLM MATERIALS KIT can also be seen at our office during the same hours.
2. The Technical Bid should accompany a Demand Draft of Rs. 20,000/- (Rupees Twenty Thousand Only) drawn on any nationalized Bank in the Name of "Director, NIEPMD Chennai" payable at Chennai towards Earnest Money Deposit (EMD). In case of tender document downloaded from our web site tender document fee of Rs. 500/- (Nonrefundable) in the form of Demand Draft of any nationalized bank in the Name of "Director, NIEPMD" to be enclosed along with Technical Bid. In case document purchased from our office, receipt should be enclosed. Tender received without EMD & Tender Fee or lesser amounts will be summarily rejected.
3. No alteration or amendments shall be allowed after submission and opening of the tenders.
4. The "**Tech Bid**" and "**Financial Bid**" put in different envelopes duly marked as such on the top of the envelope shall be put in a large envelope. The large envelope super scribed with "**TENDER FOR TLM MATERIALS**" and addressed to the Director, NIEPMD, Chennai and must reach NIEPMD, Chennai either by **speed post or Courier** by 3.30 PM. on or before 19.09.2014.
5. Tenders shall be opened in presence of firm owner/representatives of the tendering parties who wish to remain present. Only one representative if any with the certificate of the firm shall be allowed in the room for opening the tenders.
6. The bidder should display the complete set of kits during the Technical evaluation. (On the day of tender opening).
7. The items made of plastic / paints should be non-toxic with no sharp edges as a safety measure and no material made using wax is permitted.
8. The list of technically qualified bidders will be published on the Notice Board of NIEPMD on 22.09.2014.
9. The financial bids of technically qualified bidders only will be opened. The time of opening will be intimated.
10. The order will be awarded for supply of TLM MATERIALS with the lowest cost Kit wise from the technically qualified bidders.

DEFINITION

- a) The term Institute shall mean NIEPMD, Chennai.
- b) The term Bidder shall mean the bidder selected by the Institute for the supply of materials.
- c) The term TLM shall mean Teaching Learning Materials.

SCOPE OF WORK:

Ministry of Social Justice and Empowerment, Government of India has entrusted NIEPMD to execute the ADIP Scheme in order to provide aids and appliances to persons with disabilities. On behalf of ministry NIEPMD intends to distribute TEACHING LEARNING MATERIALS to the beneficiaries with Mentally Handicapped / Multiple Disabilities for their rehabilitation.

NIEPMD is inviting sealed Tenders from reputed suppliers & Agencies with proven track record and with an annual turnover of not less than **one crore** to supply the following items

The items specification is given below:

SI.No	Details of materials	Quantity
1	KIT - 0-3 Years.	
01	Raised Shape Tray	01
02	Beads-Shape & Pattern	01
03	Build-A-Tower-Circle	01
04	Sorting Box	01
05	Slate with Abacus	01
06	Number Inset Tray Puzzle 1 to 10 with Knob	01
07	Number+ Picture Puzzle Strip	01
08	Wooden Shape Box	01
09	Bead Shuttles- Spiral	01
10	Dolls- Male and Female	01
11	Squeaky Toys	01
12	Drum	01
13	Rattles	01
14	Soft Ball (Volley Ball Size)	01
15	Fruits Models in Wood	01
16	Vegetable Models in Wood	01
17	Texture Board	01
18	Crayon	01
19	Coloring Book	01
20	Teether	01
2.	KIT-II, 4-6 Years.	
01	Kitchen Set	01
02	Counting Dots Abacus	01
03	Part of Body	01
04	Tortoise	01
05	Beads- Circle (Set of 100 Beads)	01
06	Number Abacus	01
07	Sorting Box	01
08	Slate with Abacus	01
09	Counting Inset Tray Puzzle-1 to 20	01
10	Alphabet Pairing Set (Capital –To-Small)	01

	11	Geo Beg Board	01
	12	Wooden Flute	01
	13	Bead Shuttles-Spiral	01
	14	Crayons	01
	15	Coloring book	01
	16	Soft Ball	01
3.		KIT-III, 6-10 Years.	
	01	People who help us	01
	02	Beads-Circle (set of 100 Beads)	01
	03	Shoe Tie UP	01
	04	Jigsaw Days Puzzle (Translated into Regional Language) (Week days)	01
	05	Jigsaw Months Puzzle (Translated into Regional Language) (Months)	01
	06	Clock with Stand	01
	07	Carving English Alphabets-Lowercase (abc)	01
	08	Carving Numbers (1to10)	01
	09	Parts of Body-Girl	01
	10	Pound-N-Roll	01
	11	Lock & Key (Coordination Shape)	01
	12	Tamil Alphabets	01
	13	Soft Ball (Volly Ball size)	01
4.		KIT-IV, 10 Years Plus	
	01	Jigsaw Days Puzzle (Translated into Regional Language) (Week Days)	01
	02	Jigsaw months Puzzle (Translated into Regional Language)	01
	03	State with Abacus	01
	04	People who Help Us	01
	05	Traffic with Signal Magnetic	01
	06	Block-N-Bricks	01
	07	Dressing Frames	01
	08	National Symbols (Chart)	01
	09	Lacing Board	01
	10	Mathematical Number Board	01
	11	Duplicate Money	01
	12	Mechnos	01
	13	Embroidery Kit	01

Special Terms & Conditions:

1. The bidder should have their own agency facility. Proof to be enclosed in the Tech Bid.
2. The bidder should have an annual minimum turnover of **Rs.1crore**. Proof of certificate for turnover is required to be submitted with the tender (**CA attested certificate or copy of the balance sheet with profit and loss account should be enclosed with technical bid.**)
3. The applying firm must be registered with the Sales **Tax / Value Added Tax** and the supporting proof for the same is to be attached.
4. Bidders should provide brief profile of their work experience for the last three years along with the relevant samples of the similar work done earlier.
5. The tender received through fax / e-mail or received late due to postal delay etc. will not be accepted. The parties have to ensure the receipt of bids well in time.
6. The successful bidder will be required to execute a performance security of ten percent of the value of the contract in form of fixed Deposit with bank with lien made until the contract is over or one year, whichever is later.
7. In case of not depositing or showing inefficiency to deposit the performance security after successfully qualifying, the quotation will be treated as cancelled.
8. Technical & Financial bids to be submitted in separate sealed envelopes marked to the Director, NIEPMD.
9. The materials should be delivered at Chennai and to other parts of the country. **The transportation charges in the cheapest available mode to Chennai and other locations in India will be paid by NIEPMD. No other charges will be paid.**
10. **The total cost quoted should be exclusive of taxes. Applicable taxes to be mentioned separately. Tax applicable at the time of invoice will be paid.**
11. **The price quoted should be valid for twelve months. NIEPMD, based on various program/activities, the requirements may increase or decrease the estimated Quantity.**
12. **NIEPMD reserves the right to accept / reject / select more than one Agency.** And to annul the bidding process of any or all bids at any time prior to award of contract without thereby incurring any liability to the affected bidders.
13. The tender will be appraised by committee formed by NIEPMD.
14. NIEPMD shall without prejudice to its other remedies under the contract, deduct from the Contract price, as Liquidated Damages a sum equivalent to 2.5% of the price of delayed Goods or unperformed services for delay

of each day until actual delivery or performance, up to a maximum deduction of 20% of the contract price. Once the maximum is reached, NIEPMD may consider termination of the contract and can forfeit the Performance Guarantee amount.

15. The Financial bids of suppliers who are not qualified technically will be returned unopened. The payment will be made within thirty working days after the clear receipt of supply.
16. There are four categories for TLM, viz 1, 2, 3 & 4. Items should be delivered in a packed condition. Packing charges, if any should be included in the cost of the TLM. No packing charges will be paid separately.

We agree to all terms and conditions as mentioned above including the validity of the offer.

Utmost confidentiality of the data provided shall be maintained.

Name, Designation & Signature of the bidder with the seal

NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH MULTIPLE DISABILITIES (NIEPMD)

(Department of Disability Affairs, Ministry of Social Justice & Empowerment, Govt. of India)

East coast Road, Muttukadu, Kovalam(post) Chennai-603 112

[Tel:044-27472113](tel:044-27472113),[27472046](tel:044-27472046) Fax:044-27472389

www.niepmd.tn.nic.in Email:niepmd@mail.com

TECHNICAL BID

(To be enclosed in separate sealed cover)

Name and address of the bidder:

Note: A DD for Rs.20, 000/- (EMD) should be enclosed with this bid.

1. Name of the bidder
 - a) Full postal address

 - b) Full address of the premises

 - c) Telegraphic address

 - d) Telex number

 - e) Telephone number

 - f) Fax number
2. Monthly supply capacity of goods quoted for
 - a) Normal

 - b) Maximum
3. Total annual turn-over (value in Rupees) (2012-2013)
(Copy of Balance Sheet / Audit Statement / IT returns, etc to be attached as proof)
4. Past supply details for 3 years (major orders only)

5. Whether similar job work undertaken in the past, if so details.
(Samples to be displayed if required)

Customer

Quantity supplied

Year

6. Have you worked with NIEPMD earlier? If yes, please give details of the work done.

Signature and seal of the bidder

**NATIONAL INSTITUTE FOR EMPOWERMENT OF
PERSONS WITH MULTIPLE DISABILITIES (NIEPMD)**

(Department of Disability Affairs, Ministry of Social Justice & Empowerment, Govt. of
India)

East coast Road, Muttukadu, Kovalam(post) Chennai-603 112

[Tel:044-27472113,27472046](tel:044-27472113,27472046) Fax: 044-27472389

www.niepmd.tn.nic.in Email:niepmd@mail.com

FINANCIAL BID

(To be enclosed in separate sealed cover)

Sl. No	Items	Quantity	Cost per kit	Total	Taxes applicable	Any other	Total
01	KIT- I 0-3 YEARS						
02	KIT-II 4-6 YEARS						
03	KIT-III 6-10 YEARS						
04	KIT-IV 10 + YEARS						

Signature and seal of the bidder

TLM PICTURES

Kit one (0-3 years)

Rattles :



Texture board:



Drum :



Fruits and vegetables:



Dolls:



Soft Ball :



Colouring book and crayon:



Squeaky Toys:



Teether:



Build – a – Tower (Big) Circle:



Number Inset Puzzle Tray 1-10 With Knob:



Sorting Box:



Slate With Abacus:



Beads Shuttles-Spiral:



Wooden Shape Box:



Beads – Shapes & Pattern:



Raised Shape Tray:



Kit two (4-6years)

Kitchen set;



Counting Inset Puzzle:



Slate With Abacus:



Counting Dot Abacus :



Parts Of Body: (Double Layer)



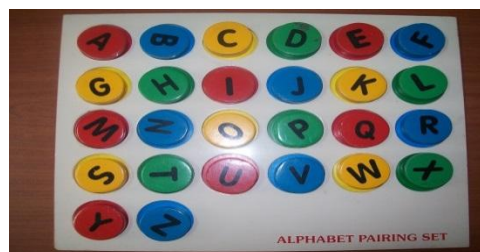
Sorting Box:



Geo Peg Board:



Alphabet Pairing Set:



Number Abacus:



Number + Picture Puzzle Strip;



Beads Circle:



Learning Without Tears – Puzzle Tortoise:



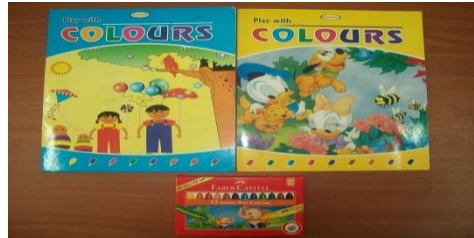
Flute :



Ball :



Colouring book and crayon:



Beads Shuttles-Spiral:



Kit three (7- 10yrs)

Tamil alphabet puzzle:



Parts Of The Body – Girl:



Beads Circle:



Lock 'n'key:



Carving Numbers 0-9:



Shoe Tie Up:



Pound – n– Roll:



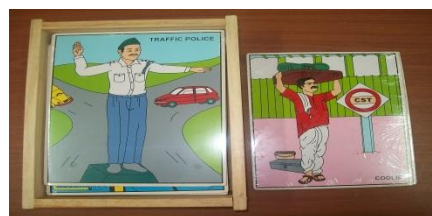
Zigsaw Day's Puzzle:(Week Days)



Zigsaw Month's Puzzle: (Months)



People Who Help Us:



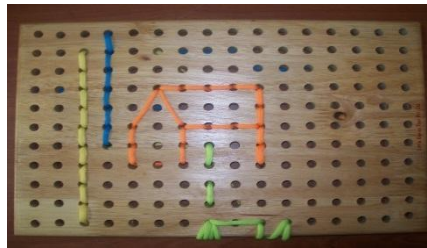
Carving Alphabet Set – Lowercase:



Zigsaw Month's Puzzle: (Months)



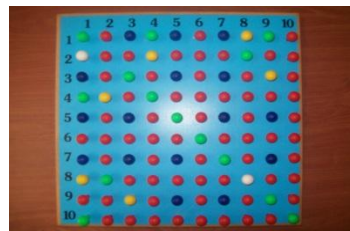
Lacing Kit With Laces:



Mechanix:



Mathematical Number Board:



Buttoning frame:



Embroidery Kit:



Blocks n bricks :



Traffic signal:



Duplicate money:



Chart:

