

IMPRESSIVE DATA SERVICES PVT. LTD., NEW DELHI
RECRUITMENT NOTIFICATION : WALK IN INTERVIEW

DATE OF PROCEEDING : On 01st NOVEMBER 2016 (Tuesday) at 10.00 AM, VENUE : NIEPMD, Chennai.

Registration for Out-side candidates: Rs.500/- Per post

Registration for Internal Candidates: Nil

Sl. No.	Name of the Category/ Salary	Consolidated Pay (Per month)	Name of the Department	No. of Post	Essential Qualification
1.	Rehabilitation Officer/ Jr. Manager etc.,	Rs. 27,000/-	Special School	1	EQ: Master's degree with M.Ed., in Spl. Edn. Two years of relevant experience. BMR/ BRT/ BRSc with 10 years experience. DQ: Higher Qualification in Spl. Edn. ICT/ Computer skill.
2.	Clinical Staff Senior Level/ Supervisory Cadre etc.,	Rs. 24,000/-	Occupational Therapy	1	EQ: BOT Atleast 2 years of experience. (Experience not mandatory in case of MOT) DQ: PGDDT/ PGDEI/ MOT
			Special School	2	EQ: Master's degree with B.Ed., SE/ PGDSE/ D.Ed., in Spl. Edn. 2 years experience in the relevant field. (Experience not mandatory in case of M.Ed., in SE) DQ: Higher qualification in Spl. Edn. ICT/ Computers Skill
			DAIL Workshop	2	EQ: PG with B.Ed., SE/ D.Ed., SE/ BOT/ BPO DQ: MPO. 2 years experience. (Experience not mandatory for MPO)
3.	Technical Staff / Clinical Staff - Middle Level Staff	Rs. 20,000/-	Speech & Hearing – (E&E)	1	Bachelor degree in Audiology & Speech Language Pathology with valid RCI Registration Number.
			RM– Estate & Maintenance - Civil Engineering	1	Diploma in Civil Engineering with 7 years relevant experience. DQ: B.E
			Resource Management – Information & Media	1	B.E / B.Tech / MCA.

4.	Accountant (SIPDA/ SC ST/ NE)	Rs. 18,000/-	Accountant / Social Audit	2	Qualification for Post No. 1 : Commerce graduate from a recognized university. 2 years experience. Working knowledge of TALLY accounting package. Qualification for Post No. 2 : For Social Audit EQ : B.Sc. Statistics with 2 years experience DQ : M.Sc. Statistics (Or) MSW/ MDRA/ MBA with experience of Social/ Project Audit.
5.	Clinical Staff Junior Level/ Special Teacher & Assistant	Rs. 15,200/-	Resource Management – Academics	2	BOT/ BPT/ BASLP/ PGDEI/ B.Ed., SE/ PGDPS&E (or) Graduate with D.Ed., SE
			Resource Management – Admin	1	Graduate + Computer proficiency + Typing – 30 wpm + 2 years of relevant experience.
			Resource Management – Establishment	2	Graduate + Computer proficiency + Typing – 30 wpm + 2 years of relevant experience.
			Resource Management – Estate & Maintenance	1	EQ:. I.T.I in plumbing with 4 years experience.
			Resource Management – Accounts Assistant	2	B.Com./ BBA with two years of experience in the field of Accounting (or) Any Post Graduate Degree with at least one year of experience in Government Accounting.
6.	Support Staff/ Clerical Staff	Rs. 14,000/-	Resource Management – Info & Media (Assistant Librarian)	2	EQ : B.L.I.Sc with 2 Years DQ : M.L.I.Sc
			Vocational Instructor – Trade (Tailoring & Embroidery)	1	EQ: Diploma in Tailoring
			Social Work (Special Educator)	1	EQ : Diploma in Spl. Education (Any discipline) with 1 year experience
7.	Data Entry Operator	Rs. 10,500/-	Data Entry Operator	4	10 + 2 with 30 wpm typing & computer proficiency
8.	Para Medical Staff	Rs. 15,200/-	Pharmacist/ Nursing	1	EQ : B. Pharm / B.Sc Nursing

9.	Care Giver	Rs. 9,500/-	Care Giver	1	CCCG – RCI CCCG – NT (or) 3 years experience in caregiving of IWMD. DQ : Diploma/ B.Ed., Spl. Edn.
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APPLICATION FORM

**FOR APPOINTMENT TO
PROJECT BASED TEMPORARY POSTS AT
HQrs, NIEPMD, CHENNAI
TO BE ENGAGED THROUGH
IMPRESSIVE DATA SERVICES PRIVATE LIMITED, DELHI.**

Recent Passport size
Photograph
(5 cm X 4.5 cm) to be
affixed &
Self-attested

Application for the post of : _____

1. NAME IN FULL (Capital letters) as in your matric/degree certificate only)							
2. Male / Female							
3. Father & Mother name							
4. Date of Birth (enclose copy of matric certificate)	Day Month Year <table style="margin: auto; border: none;"><tr><td style="border: 1px solid black; width: 20px; height: 20px;"></td><td style="border: 1px solid black; width: 20px; height: 20px;"></td><td style="border: 1px solid black; width: 20px; height: 20px;"></td><td style="border: 1px solid black; width: 20px; height: 20px;"></td><td style="border: 1px solid black; width: 20px; height: 20px;"></td><td style="border: 1px solid black; width: 20px; height: 20px;"></td></tr></table>						
5. Citizenship Status	Citizen of India By Birth <input type="checkbox"/> Domicile <input type="checkbox"/>						
6. Member of Scheduled Caste (SC) / Tribe (ST) / Other Backward Class (OBC) / Person with Disability (PwD) etc., (proof to be enclosed)	Write SC or ST or OBC (<i>Attach certificate</i>) or Person with Disability (PWD) <table style="float: right; border: 1px solid black; width: 80px; height: 40px; margin-top: 10px;"></table>						
7. Address for Communication (with Phone/mobile number & email ID)							
8. Permanent residential Address							

9. Details of Education starting from matric (SSLC/X Std.,) onwards :- (to give details **ONLY ON PASSED COURSES** & WHERE DEGREE/CERTIFICATEs etc., ARE ALREADY AWARDED/ISSUED.

Academic / Professional Qualification	Discipline	University /Inst/Board	Year & Month of Entry	Year & Month Passed	Marks Obtained / Total Marks	/Class / Division .

10. Additional Qualification / Certificate Courses if any (Training, Apprentice programs attended, refresher courses completed etc.,)

Course	Duration	Certifying Organisation	Whether Govt authorized/recognized	Class/Mark/details

11. Experience in chronological order upto the present post:

Organization/ Department/ Office/Institution/University/ College etc.	Designation/ Post held Nature of appointment	From	To	Pay / Salary drawn per month	Nature of work presently dealing with/dealt with (attach proof: experience certificates, copies of appointment and relieving) (experience without testimonials will not be considered)
		(If on contract basis mention the term of contract)			

12. (a) Details of Present Employment :

(b) Nature of present work & responsibility held :

(c) Time required to join if offered the post :

13. References (Names, Designation and Address with email ID & contact details of three Referees / references (with whom you have interaction during your work or study period) (03 references)

(a)

(b)

(c)

DECLARATION OF THE APPLICANT

I hereby declare that the information given above is correct to the best of my knowledge and belief and I fully understand that if it is found at a later date that any information given in the application is incorrect / false or if I do not satisfy the eligibility criteria, my candidature / appointment is liable to be cancelled / terminated.

Place:

Date:

Signature of the Applicant With full name in Block letters

Correspondence address of the candidate:-
(to include contact /mobile number, E.mail ID also)

NOTE :-

The application duly filled up the relevant columns, signed and enclosed with the self-attested copies of educational, professional, additional qualifications and experience certificates should be sent by SPEED POST/COURIER to :-

**“ M/s IMPRESSIVE DATA SERVICES PRIVATE LIMITED,
No.40, BLOCK B-4;
Street No.2, Sahdev Gali,
HARSH VIHAR, DELHI – 110 093.
Email. impressivedataservices@yahoo.in**

**Contact No.0 99 99 344 579
No.0 88 00 625 177**