



**NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH MULTIPLE
DISABILITIES (Divyangjan)**

(Department of Empowerment of Persons with Disability, Ministry of Social Justice & Empowerment, Govt. of India)
East coast Road, Muttukadu, Kovalam (post) Chennai-603 112

Website: www.niepmd.tn.nic.in E-mail: niepmd@gmail.com Phone: 044-27472113, 27472046.

**TENDER DOCUMENT: RATE CONTRACT FOR PURCHASE OF ANDROID / IOS TABLET
FILE NO. NIEPMD/PUR 4 (16)/2021-2022**

(Valid for NIEPMD Extension Centers & Composite Regional Centers (CRCs) also)

E- Tender is invited through NIC e-procurement portal URL <http://eprocure.gov.in/eprocure/app> in two bid system from reputed OEMs and their authorised suppliers & Distributors having proven track record in supplying Android / IOS tablets to institutes / colleges / Special schools / NGOs. The bidder must have a minimum experience of 05 years for supplying Android / IOS tablets and similar electronics products. The experience claimed must be supported by proper testimonials certificates. The applying firm/company must have an annual average turnover of last 03 financial years not less than 1.0 crores ((i.e. FYs 2017-18, 2018-19, 2019-20 OR 2018-19, 2019-20, 2020-21). The tender document can also be downloaded from our website www.niepmd.tn.nic.in.

Last date for E-bidding	- 03.00 PM. on	21-12-2021
Tender fee	- NIL	
EMD Amount	- Rs. 2,50,000/-	
Date & Time of Opening of Tender Documents	- 04.00 A.M. on	22-12-2021

Tele: 044-27472046/27472113 Telefax: 044-27472389 Email: niepmd@gmail.com

Sd/-
Deputy Registrar (Admin) Offg.

Sd/-
DIRECTOR

National Institute for Empowerment of Persons with Multiple Disabilities here after called NIEPMD is a Central Autonomous Body under the Ministry of Social Justice & Empowerment, Government of India. The Institute intends to enter in to Annual Rate Contract for Purchase of approximately 1000 Nos. of Android / IOS Tablets for NIEPMD, Chennai and Its Extension Center and its composite Regional Centers (CRCs) in all parts of India. Android / IOS Tablets are for free of cost distribution to the Multiple Disable beneficiaries under ADIP scheme in Tamilnadu and other parts of India. Proposed quantity may increase or decrease base on NIEPMD programme requirement and procured quantity may be ZERO also, no claim on non-procurement of Android / IOS Tablets will be accepted. The Institute will enter in to annual rate contract for supply of Android / IOS Tablets for a period of one year from date of award of contract. The contract may be extendable to 02(Two) more years subject to satisfactory performance and discretion of Director, NIEPMD. However, it is not binding for either side to extend the rate contract beyond one year any party can refuse to extend the contract beyond one year without assigning any reason. Vendor cannot claim for extension on expiry of contract.

The materials to be supplied as per the specifications mentioned in the scope of work provided in Tender Notice. Interested bidders can apply on line through NIC e-procurement portal URL <http://eprocure.gov.in/eprocure/app>. institute's website www.niepmd.tn.nic.in.

Sd/-
Deputy Registrar (Admin) Offg.

Sd/-
Director

GENERAL TERMS & CONDITIONS:

1. Tender will be available on NIC e-procurement portal URL <http://eprocure.gov.in/eprocure/app> from 01st Dec 2021 to 21st Dec 2021.
2. EMD amount of Rs. 2,50,000/- & Tender fee of Rs. NIL should be paid online through NEFT or RTGS in NIEPMD account and payment receipt to be uploaded with tender document. Bids without EMD amount shall not be considered for further evaluation in case otherwise exempted by Govt. Tender received without EMD amount or lesser amounts will be summarily rejected. No further correspondence will be accepted on the subject.
3. The tender shall remain open for acceptance for 60 days from the date of opening of tenders by National Institute for the Empowerment of Persons with Multiple Disabilities (NIEPMD). The time limit for acceptance may be extended by NIEPMD at its discretion for such further period, as it may notify
4. Technical Bid shall consist of EMD payment proof for the required amount as per the tender documents and technical details: Leaflets / information brochures (if any) showing the technical and general details of the material offered shall also be enclosed with the technical bid, scanned copy if any, from tender specifications, clause-wise and commercial terms and conditions should be clearly mentioned in the sheet as specified. The tender form and all annexures and attachments thereto shall be submitted with this bid with each page being consecutively numbered and duly signed by the bidder along with seal of the Contractor
5. No alteration or amendments shall be allowed after submission and opening of the tenders.
6. The bidders may be asked to produce the sample of Android / IOS Tablet, other original document during technical by NIEPMD authorities. Non production of sample and required document to technical committee may leads to rejection of bids.
7. The items made of plastic / paints should be non-toxic with no sharp edges as a safety measures and no material made using wax is permitted. (Non-toxic certificate from Govt. approved laboratories to be uploaded, if so required)
8. The financial bids of technically qualified bidders only will be opened. The time and date of opening of price bids shall be intimated to the technically qualified bidders through e-procurement online.
9. The Rate contract will be awarded for supply of Android / IOS Tablets to L-1 bidder from the qualified bidder.
10. Bidder must submit a certificate of undertaking that he is in position to supply the materials with a credit of 30 days after clear receipt of materials.
11. Bidder must submit a certificate of undertaking that quoted rate will remain firm for one year from the date of award of contract. No request for change of rates will be made during contract period i.e. one year.
12. The bidder will give the certificate that under no condition product will be supplied more than MRP. In case product MRP decrease and product quoted value in contract become more than MRP, the quoted value will also be reduced as per pro Rata basis.
13. The Director, NIEPMD, reserves all rights to reject any tender including of those tenderers

who fail to comply with the instructions without assigning any reason what so ever and does not bind itself to accept the lowest or any specific tender. NIEPMD can also relax the conditions of the tender at the discretion of the competent authority. The decision of Director, NIEPMD in this regard shall be final and binding.

14. In case of any dispute arising with regards to this tender or its conclusion, the decision of the Director NIEPMD shall be final and subject to Chennai Jurisdiction.

15. The tendered work if awarded, is not transferable.

16. Tender not complying with the above conditions are liable to be rejected without any further reference.

DEFINITION

a) The term Institute shall mean NIEPMD, Chennai.

b) The term Bidder shall mean the bidder selected by the Institute for the supply of materials.

SCOPE OF WORK

NIEPMD is inviting on line tender from reputed suppliers & agencies to the purchase of Android / IOS Tablets. Detail annual requirement as follows: -

Sl. No.	Product Description	Make/Brand	Model	Android / IOS version	Annual requirement (tentative)	Remarks
01	Android / IOS Tablet with Style folio Cover				1000 Nos.	Specification as per Tender document

Tablet Make / Brand, Model, preloaded software version etc. Must be mentioned properly in above table. Not mentioning complete details regarding Tablet will lead to rejection of Bids. OME Product brochure for Tablet must be uploaded with technical bid.

Android / IOS Tablet Specification	
	<ol style="list-style-type: none"> 1. 7.0 inches or above display Capacitive 2. RAM – 1GB (Gigabyte) or above 3. 3.5 Inches Jack for headphone / Hand-free earphone 4. Android - 4.2.2 or higher / IOS 6.0 or higher 5. Internal memory – 2 GB or higher and extendable up to 16GB (Gigabyte) or higher 6. Battery Capacity – Playtime up to 10 Hours. 7. Should be connected with Android market place (Play Store) / Apple App Store. 8. Must have GPS, WI-FI and Bluetooth connectivity. 9. Built in Speaker and Microphone. 10. Supplied with wired or Bluetooth keyboard (Supporting to Tablet) Must support screen reading software with TTS installed in English and Hindi. 11. Voice Recognition support for Indian English 12. Must be supplied with following applications usable with screen reading software – <ul style="list-style-type: none"> • Daisy and /or EPUB Book Reader Application capable of connecting with ONLINE LIBRARY. • Word Process Application • Mail Client and Web Browser Application. 13. Processor: Dual core – 1.5 Giga hertz or above 14. IMEI Number mandatory 11. Must include Tablet carrying case, battery charger, ear phone, and user manual.

12. Warranty – one-year global warranty on product and six months warranty on accessories. BIS/ISI/CE certified product only. Certificate copy to be uploaded with technical bid.

Tender Submission process

Interested bidder may submit their quotes by giving all the necessary documents in English or Hindi as specified. **The tender must be submitted online through Central Public Procurement Portal e-procurement application only through URL: <http://eprocure.gov.in/eprocure/app> only.** No manual bids will be entertained under any circumstances.

The Tender document attached must be direct, concise, and complete and arranged in an organized and structured manner.

To participate in online bidding process, Bidders must procure a Digital Signature Certificate as per Information Technology Act-2000 using which they can digitally sign and encrypt their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, Safecrypt, Ncode, eMudhra etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC.

NIEPMD will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid proposal well advance in time so as to avoid issues like slow speed, choking of web site due to heavy load or any other unforeseen problems.

Bidders are also advised to refer visit any local NIC office or call CPPP 24x7 toll free number 1800-3070-223 or mobile No. 07878007972, 07878007973 for further details about the e-tendering / bidding process.

Procedure for e-payment:

EMD of Rs. 2,50,000 and Tender fee of NIL should be paid online through NEFT or RTGS in NIEPMD account and payment receipt to be uploaded with technical bid. Technical bids without EMD shall not be considered for further evaluation. NIEPMD Bank details are as follows:

A/C No. 761297290

Type of Account: Saving Bank

Name of Bank: Indian Bank, Kovalam Branch

IFS Code: IDIB000K122

Branch Code: 01176

• **Caution:** Please ensure that you need to mention the correct beneficiary account number and IFSC code as mentioned above while making payment via RTGS / NEFT. In the event of funds remitted to wrong beneficiary account number, NIEPMD, Chennai or its Bank would not responsible for the same.

Special Terms & Conditions:

1. The bidder should have their own agency facility. Proof to be uploaded in the Tech Bid.
2. The applying Firm/ Company must have an annual average turnover of last 03 financial years not less than Rs. 1.0 crores (i.e. FYs 2017-18, 2018-19, 2019-20 OR 2018-19, 2019-20, 2020-21). Proof of certificate for turnover is required to be uploaded with the tender (CA attested certificate and copy of the balance sheet with profit and loss account should be uploaded with technical bid.)
3. The bidder should furnish tax audit report (for the proof of annual turnover of last 03 accounting years i.e. FYs 2017-18, 2018-19, 2019-20 OR 2018-19, 2019-20, 2020-21 with form No. 3CB & 3CD downloaded from Income Department).
4. Income Tax return acknowledgement copies for last three FYs. i.e. FYs 2017-18, 2018-19, 2019-

20 OR 2018-19, 2019-20, 2020-21.

5. The bidder should furnish the latest assessment orders under the Goods & Services taxes.
6. The applying firm must be registered with the Sales Tax and GST and the supporting proof for the same is to be uploaded.
7. Tenders received from firms and individual who are not OEM should attach Authorization or Distributorship or Dealership Certificates as the case may be from the concerned Manufacturers (OEM).
8. Copy of Manufacturing license in case OEMs to be attached with technical bid.
9. All pages of the tender papers should be signed, stamped and dated including the annexures and submitted online through scanned copies.
10. Bidders should provide brief profile of their work experience for the last three years along with the relevant samples of the similar work done earlier.
11. The rates quoted are valid for the contract period. In case of any increase in rates quoted rate will remain valid for contract period. In case reduction in product rate the quoted rate will be re-calculated on pro rata basis and benefit of rate reduction will be transferred to Institute. Taxes applicable at the time of invoice will be paid by institute.
12. The tender received through fax / e-mail or received by post etc. will not be accepted. The parties have to ensure the uploading of bids well in time.
13. The successful bidder will be required to execute a performance security. A sum of Rs.4,00,000/- (Rupees Four Lakhs Only) will have to be deposited in the form of Bank Guarantee/Demand Draft on award of the rate contract to NIEPMD, Chennai as performance security. The bidder should see that the bank guarantee validity should be two months over and above the contract period.
14. The materials should be delivered at Chennai and to other parts of the country. The transportation charges in the cheapest available mode to Chennai and other locations in India will be paid by NIEPMD on production of transport receipts. No other charges will be paid.
15. The rates shall be on F.O.R at NIEPMD, Chennai and its CRCs and extension centers Regional Centers of the locations as per the requirement within India.
16. Prices shall be firm until the completion of work or supply and no enhancements of rates will be done / is permitted because of any escalation during the period of rate contract.
17. The statutory deductions like TDS, WCT, etc., as per standard norms will be made from the bills.
18. The supply of the Tablets should be done within 15 days for local (Within Chennai / Tamilnadu) and 30 days in other parts of India including North-Eastern states from the date of Purchase Order and incase of any delay penalty will be charged as per rules. The institute reserves the right to reduce the period of supply of materials for shorter duration also, in urgent situations
19. Pre-delivery inspection of the Android / IOS Tablets may be carried out by NIEPMD at NIEPMD, Chennai or at the location of agency supplying the materials.
20. The quality should be maintained strictly. Any deviations found in the materials supplied after inspection or materials not found in agreement as per contract, the agency is liable to be debarred/blacklisted from future participation in the NIEPMD tenders.
21. The supply of Tablets shall be carried out strictly in accordance with the terms & conditions and specifications as stipulated in the tender, in the approved workman like manner and as per standard practice. Materials supplied shall be of high quality and should be non-toxic.
22. The Contractor shall follow all safety rules and security procedure that are in vogue and applicable during the supply / execution of work.
23. NIEPMD reserves the right to nominate and enter into rate contract with more than one agency to undertake the work at the L1 rates.
24. Payment will be released after the satisfactory receipt of material at the designated locations and certification by the concerned co-ordinator at NIEPMD and no advance payment will be entertained.
25. The total cost quoted should be exclusive of taxes. Applicable taxes should be mentioned separately. Tax applicable at the time of invoice will be paid. ZERO / No tax in the BOQ

- will not be accepted and such offer may be rejected.
26. The price quoted should be valid for twelve months. NIEPMD, based on various program/activities, the requirements may increase or decrease the estimated Quantity.
 27. NIEPMD reserves the right to accept / reject / select more than one Agency and to annul the bidding process of any or all bids at any time prior to award of contract without thereby incurring any liability to the affected bidders.
 28. The tender will be appraised by committee formed by NIEPMD.
 29. NIEPMD shall without prejudice to its other remedies under the contract, deduct from the Contract price, as Liquidated Damages a sum equivalent to 2.5% of the price of delayed Goods or unperformed services for delay of each day until actual delivery or performance, up to a maximum deduction of 20% of the contract price. Once the maximum is reached, NIEPMD may consider termination of the contract and can forfeit the Performance Guarantee amount.
 30. The payment will be made within thirty working days after the clear receipt of supply.
 31. Bidder should furnish self-declaration regarding currently not black listed by any State / Central government.

We agree to all terms and conditions as mentioned above including the validity of the offer.

Utmost confidentiality of the data provided shall be maintained.

Name, Designation & Signature of the bidder with the seal

**NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH MULTIPLE
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Email:niepmd@mail.com

TECHNICAL BID

(To be uploaded)

Name and address of the bidder:

1. Name of the bidder
 - a) Full postal address
 - b) Full address of the premises
 - c) Telegraphic address
 - d) Telex number
 - e) Telephone number
 - f) Fax number
2. Monthly supply capacity of goods quoted for
 - a) Normal
 - b) Maximum
3. Total annual turn-over (value in Rupees)(Last three FYs.)
(Copy of Balance Sheet s Audit Statement / IT returns, etc. to be attached as proof)
4. Past supply details for 3 years (major orders only)
5. Whether similar job work undertaken in the past, if so details
(Samples to be displayed if required)

Customer	Quantity supplied	Year
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Information to be furnished for the Technical bid for Teaching Learning Materials Rate
Contract:-



राष्ट्रीय बहुदिव्यांगता जन सशक्तिकरण संस्थान

(विकलांगजन सशक्तिकरण विभाग (दिव्यांगजन), सामाजिक न्याय और अधिकारिता मंत्रालय, भारत सरकार)

NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH MULTIPLE DISABILITIES (DIVYANGJAN)

(Department of Empowerment of Persons with Disability (Divyangjan), MSJ&E, Govt. of India)

E.C.R. Muttukadu, Kovalam P.O, Chennai- 603 112 Phone: 044-27472104, 27472113, 27472046, 27472423 Fax: 044-27472389 Toll Free: 1800 425 0345 E-mail:niepmd@gmail.com, Website: www.niepmd.tn.nic.in

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Email:niepmd@mail.com

** FINANCIAL BID

(No price to be filled here for reference purpose only.
BOQ available in excel sheet to filled up carefully and uploaded)

Teaching Learning Materials Rate Contract:-

Sl. No	Description	Qty.	Tax	Rate	Amount
04	Android / IOS Tablet with Style folio Cover	1000 Nos.			No price to be filled up here. Price to be filled up in excel BOQ available with e-tender

Signature and seal of the bidder



राष्ट्रीय बहुदिव्यांगता जन सशक्तिकरण संस्थान

(विकलांगजन सशक्तिकरण विभाग (दिव्यांगजन), सामाजिक न्याय और अधिकारिता मंत्रालय, भारत सरकार)

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CHECK LIST

The Technically Bid shall be summarily rejected, if these documents are not uploaded. Documents must be uploaded in following serial order only.

S No.	Particulars	Yes / No
1.	Name, address & telephone number of the agency/firm	Page Nos.
2.	Name, designation, address & telephone number of authorized person	Page Nos.
3.	Please specify as to whether Tenderer is sole Proprietor / Partnership Firm/Private or Limited Company.	Page Nos.
4.	Name, address & telephone number of Directors / Partners, Fax No., e-mail address	Page Nos.
5.	Receipt for EMD payment of ` 2,50,000/- (Rupees Two Lakh Fifty Thousand Only) to be uploaded.	Page Nos.
6.	Firm / Company Registration certificate (Copy to be uploaded)	Page Nos.
7.	Certificate by the bidder to be uploaded stating that the firm / company has not been black listed by any Central Govt. / State Govt. / PSU agencies. Certificate must have date of issue of Certificate.	Page Nos.
8.	Certificate by the bidder to be uploaded that they have read and understand all the term and conditions mentioned in the tender document.	Page Nos.
9.	Copy of appropriate PAN Card and GST Registration	Page Nos.
10.	Copy of Registration with Service Tax/ Sales Tax/ VAT Department.	Page Nos.
11.	Undertaking to supply on credit of 30 days after clear receipt of materials. (Self-Certificate on company letter head to be uploaded)	Page Nos.
12.	Undertaking regarding rates will be firm during contract period. (Self-Certificate on company letter head to be uploaded)	Page Nos.
13.	Income Tax return acknowledgement copies for last three FYs. i.e. FYs 2017-18, 2018-19, 2019-20 OR 2018-19, 2019-20, 2020-21.	Page Nos.
14.	Tax audit report (for the proof of annual turnover of last 03 accounting years i.e. FYs 2017-18, 2018-19, 2019-20 OR 2018-19, 2019-20, 2020-21 with form No. 3CB & 3CD downloaded from Income Department).	Page Nos.
15.	Latest assessment orders under the Goods & Services taxes	Page Nos.
16.	Certified copies of abridged balance sheets along with profit & loss account of the firm (tenderer) in support of 3 years annual financial turnover, The	Page Nos.



राष्ट्रीय बहुदिव्यांगता जन सशक्तिकरण संस्थान

(विकलांगजन सशक्तिकरण विभाग (दिव्यांगजन), सामाजिक न्याय और अधिकारिता मंत्रालय, भारत सरकार)

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	applying Firm/ Company must have an annual average turnover of last 03 financial years not less than 1.0 crores (i.e. FYs. 2017-18, 2018-19, 2019-20 OR 2018-19, 2019-20, 2020-21). (Attach Proof as specified in NIT)	
17.	Experience Certificates / details of 5 years in supplying the Tablets to the office of Central Government / State Government/Public Sector Undertakings/Autonomous Bodies/Organizations (Proof of experience of 05 years in the business to be uploaded.)	Page Nos.
18.	Make/Brand name, Model, software version of quoted product	Page Nos.
19.	OEM Product brochure of quoted product	Page Nos.
20.	Certificate regarding quoted product matching the technical specification as per tender document.	Page Nos.
21.	<p>The Bidder must either be the Original Equipment Manufacturer (OEM) or an authorized dealer. In case of OEM, Proof of being Original Equipment Manufacturer (OEM) or authorized dealer must be uploaded</p> <p style="text-align: center;">OR</p> <p>In case of authorized representative of OEM - current authorization from the OEM must be uploaded.</p> <p style="text-align: center;">OR</p> <p>In case of Authorised distributor of OEM detailed and valid agreement between Distributor and the OEM(s) defining clearly the role, responsibility, scope of work and contribution towards the tendered Equipment/System for each OEM(s).must be uploaded.</p> <p>(Copy of Manufacturing license or copy of valid dealership certificate obtained from OEM)</p>	Page Nos.
22.	Copy of NIT duly signed and stamped by the bidder on all pages Must be uploaded as agreement on all the terms and conditions mentioned in NIT.	Page Nos.
23.	Any other document, information, deceleration, or undertaking asked in NIT (Pl. read the NIT document carefully. Non submission of information asked in NIT may lead to rejection of bid.	Page Nos.
24.	Photocopy of valid NSIC/SSI/DGS&D/MSME/Make in India/Startup India Registration Certificate / Review Certificate to be uploaded in case of claiming Tender Fees, EMD exemption. (Original copies may be verified during technical evaluation.)	Page Nos.