### S.NO | DEPARTMENT | SERVICES PROVIDED/ACTIVITIES-ASSESSMENT & INTERVENTION | TIME FRAME (1 sitting = 45 mins)
---|---|---|---
1 | Department of Speech Hearing and communication | **Beneficiaries:** Children and adults who have difficulty in hearing or speaking / communication or literacy
Speech and Language Assessment
Hearing Evaluation (PTA/ Play audiometery)
Electrophysiological Testing
  - Auditory Brainstem Response Testing (ABR)
  - Oto acoustic emissions testing (OAE) | 1-3 sittings
1 sitting for adult
1-2 sitting for children (provided the child being cooperative)
1 sitting sedated
If not sedated may require 2 sittings
1 sitting (45-60 seconds)
|  | Hearing Aid Trial | 1 sitting for adult  
2-3 sittings for child  
( 1 sitting = 45 minutes) |
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<tr>
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<tbody>
<tr>
<td></td>
<td>Issue of Hearing AIDS</td>
<td>1 Sitting if necessary documents are submitted</td>
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</tbody>
</table>
|  | Speech and Language Therapy | 1-2 sitting per day  
(1-sitting=30-45 minutes) |
|  | Literacy Stimulation | 1-3 sittings per week |
|  | Counselling | Total period of rehabilitation ranges from 3 months onwards depending upon the client’s necessity |

| 2. Department of Adult Independent Living (DAIL) | Assessment  
(Vocational and Programming systems) | 1-2 sittings  
(1 sitting=1-2 hours) |
|---|---|---|
| **Beneficiaries:** Adults with uni/multiple disabilities who are in need of support to lead an independent life (Job, Social adjustment) | Skill Training Program and Vocational Program | Every day or weekly 2-3 sittings  
(1 sitting=1 hour) |
| | | Total Period of Rehabilitation ranges from 2-4 years |

| 3. Department of Clinical Psychology | Assessment will be carried out for the following aspects  
- Cognitive (problem in understanding)  
- Conative  
- Affective (Emotional Problem) | 2-3 sittings  
(1 sitting) |
Children and adults with intellectual disabilities and adults who suffer mental illness either due to an organic or non-organic cause

<table>
<thead>
<tr>
<th>Behavioural Modification</th>
<th>Cognitive Rehabilitation</th>
<th>Counselling</th>
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<tbody>
<tr>
<td>2-3 sittings per week</td>
<td>(1-sitting)</td>
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<tr>
<td>Total period of rehabilitation ranges from 2 weeks to client’s necessity</td>
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**Department of Physical Medical Rehabilitation**

**Beneficiaries:**
all children and adults who are in need of medical and rehabilitative care
The clients are assessed and diagnosed of their medical condition

1. **Department of Physiotherapy**

**Beneficiaries:**
Children with disabilities such as cerebral palsy, Developmental Delay and adults with orthotic disorders who require rehabilitation for restoration of musculoskeletal functions

<p>| Detailed Case history following a detailed medical evaluation |
| Assessment will be carried out for the following aspects |
| - Tone |
| - Posture |
| - Range of motion |
| - Activities and limitation |
| Neuro-Developmental Therapy |
| Gait Training |
| 1 sitting = 1 hour |
| (1 sitting=30 minutes) |
| 2-3 sittings per week |
| Total period of rehabilitation ranges from 3 months to depending upon the client’s necessity |</p>
<table>
<thead>
<tr>
<th>II. Department of Occupational Therapy</th>
<th>Assessment will be carried out for the following aspects:</th>
<th>1-sitting</th>
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</thead>
</table>
| **Beneficiaries:** Children and adults with disabilities such as cerebral palsy, developmental disabilities who require rehabilitation to improve gross and fine motor skills | - Activities of Daily Living  
- Work (according to age)  
- Leisure  
- Sensory motor functions  
- Cognitive and Perceptual functions | 2 sittings per week |
| | Training for Sensory stimulation, sensory integration, tactile, proprioceptive and vestibular. | Total Period of rehabilitation ranges from 3 months to depending upon the client’s necessity. |

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<tr>
<th>III. Department of Early Intervention</th>
<th>Assessment will be carried out for the following aspects:</th>
<th>1-2 sittings</th>
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</thead>
</table>
| **Beneficiaries:** Children at risk for developmental delay and children with developmental delay from birth to three years of age | - Sensory skills  
- Motor skills  
- Intelligence  
- Emotional Development  
- Socialization | 3 sittings per week (1-sitting=45 minutes) |
| | SMILES training | Total period of rehabilitation ranges from 3 months to depending upon the client’s necessity |

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<tr>
<th>IV. Department of Prosthetics and Orthotics Material Development</th>
<th>Measurement for material development according to doctor’s prescription</th>
<th>1-day-orthotics</th>
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</thead>
<tbody>
<tr>
<td><strong>Beneficiaries:</strong> Adults and children with disabilities who will be benefitted by a prosthesis</td>
<td>Trial</td>
<td>3 days-prosthetics</td>
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<td>Issue of the developed material</td>
<td>1 week</td>
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<td>Orthotics-same day</td>
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<td></td>
<td></td>
<td>Prosthetics-after one day</td>
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</table>
| V. Special Clinics  
Beneficiaries:  
Any child or adult who needs specialized consultation for Neurologist, psychiatrist, Ophthalmologist and a dentist. | If necessary clients are referred to the following special clinics by the department of Physical Medical Rehabilitation  
- Neurology  
- Psychiatry  
- Ophthalmology  
- Dental | 1 sitting  
(1 sitting = 45 minutes to 1 hour)  
If necessary observation may be required for assessment |
|---|---|---|
| 5. Department of Special Education  
**Beneficiaries:**  
Children with multiple disabilities who wish to pursue their education | Assessment will be carried out for the following aspects  
- Personal skills  
- Academic skills  
- Social skills  
- Occupational Skills  
- Recreation  
Children will be segregated in the following units based on their disabilities:  
- Unit for Early Childhood Special education  
- Unit for cerebral palsy with additional disabilities  
- Unit for Deaf Blind  
- Unit for autism with additional disabilities  
For whom the following services will be provided accordingly  
- ECSE  
- Primary  
- Secondary | The child is required to attend ECSE till 6 years of age and depending upon the child’s progress he/she is promoted to the next stage  
5 hours per day (10:00AM to 3:30PM) |
|   | Department of Social work and Project management | Registration of the patients including a detailed case history  
Guidance and appropriate referrals towards services provided at NIEPMD  
Counselling  
Guidance and assistance towards Government Schemes and Policies | 30 minutes to 45 minutes  
As per needed  
1 sitting  
(1 sitting= 1 hour)  
1-2 sitting  
(1 sitting= 1 hour) |
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<td>Beneficiaries:</td>
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All the clients of NIEPMD both children and adults and people with multiple disabilities in unreached areas | 
People who need aid and appliance like a hearing aid, a Braille kit, teaching and learning material, try cycle. | 
Pre vocational  
vocational | 
Purpose:  
To provide Rehabilitation  
To provide aids and appliances to persons with disabilities like  
- Hearing aids (Behind The Ear hearing aids)  
- Tricycles  
- Wheel chair  
- Crutches  
- Walking sticks  
- Surgical footwear  
- DVD player  
- Dictaphone  
- Braille short hand machine  
- Type writers  
- Speech synthesisers | 
Documents Needed:  
- Income certificate  
- 2 passport size photos  
- Evaluation by an authorized professional |
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<th>8.</th>
<th>Department of Library and Information Science</th>
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<td><strong>Beneficiaries:</strong> People who want to know about persons with disabilities and refer to literatures</td>
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Books and Journals of the following fields are available for reference and issue purpose (only employees and students of NIEPMD):
- Speech and hearing
- Psychology
- Special Education
- Occupational Therapy
- Physiotherapy
- Prosthetic and orthotic books
- General medical books
- General Education
- Lifestyle
- Hindi books
- Brochures
- International and national journals

No of Books: 4523
Magazine and Journals: 28

Internet services are also available

Books can be issued for a period of 15 days or one month

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<th>9.</th>
<th>Right to information act</th>
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<td><strong>Procedure:</strong></td>
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<td>- A letter addressed to PIO through inland post costing Rs.10 stating the query</td>
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<td>- The Query should not exceed 500 words</td>
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<td>- If the information to be delivered is more than 10 pages then an amount of Rs.2 will be charged per page</td>
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The client will receive the information in 30 days from the date on which the concerned centre has received the letter