

National Institute for Empowerment of Persons with Multiple Disabilities

(Dept of Empowerment of Persons with Disabilities, MSJ&E, Govt of India)

ECR, Muttukadu, Kovalam PO, Chennai 603 112

Ph: 044-27472113 Fax:044-27472389

Website: www.niepmd.tn.nic.in Email.: niepmd@gmail.com

Applications are invited from the Indian Nationals who are eligible for appointment to the following post to be filled up purely on Contract basis.

S/No.	Name of the post	No. of Post	Fixed remuneration per month	Essential Qualifications & Experience required
1.	LECTURER IN SPECIAL EDUCATION (DeafBlind)	01 (One)* (* Leave Vacancy)	Rs.40,000/- per month (Rupees forty thousand only). (Consolidated Pay - No other allowance, perks and incentives are admissible.)	(i) Master's degree with a Diploma in Special education (DeafBlind) (ii) Two years of experience in teaching in Special Schools with DeafBlind and / or research in the field at an Institution of higher education. (iii) Knowledge of Computer applications in their day to day work. (iv)Registration with RCI as professional.

Terms and conditions :-

1. A FIXED Consolidated monthly remuneration of Rs.40,000/- will be paid and no other allowance will be payable to Lecturer on contract basis.
2. The qualification & experience prescribed shall be reckoned on the date for receipt of Application.
3. Mere fulfilment of minimum qualification and experience requirements does not entitle any candidate for interview call. Short-listing criteria may be set higher than the minimum advertised.
4. Canvassing in any form will lead to rejection of application.
5. No correspondence whatsoever will be entertained from the candidates regarding conduct and result of interview and reasons for not being called for interview or selection.
6. The Institute reserves the right of rejecting any or all the applications without assigning any reasons thereof.
7. Original documents/certificates will have to be produced at the time of interview for verification
8. **The period of engagement will be upto 29.04.2016 or the re-joining of the regular incumbent from the leave, whichever is earlier. However, the Lecturer engaged on contract basis may leave the assignment any time during the period of contract, after giving a notice for one month.**
9. NIEPMD reserves its right to terminate the contract of the contractual Lecturer without assigning any reason.
10. **Interested candidates may apply on prescribed application form, which may be downloaded from the website www.niepmd.tn.nic.in**
11. The LAST DATE FOR RECEIPT OF FILLED IN APPLICATION IS **10th AUGUST 2015.**
12. The filled in application form as per the prescribed proforma along with the copies of self-attested documents in proof of essential qualifications and experience shall be sent through SPEED POST to reach "The DIRECTOR, NIEPMD" at the above mentioned address before the last date mentioned above (i.e., 10th AUGUST 2015). NIEPMD will not be responsible for any loss/delay in receipt of the applications. The envelope containing the application should be super scribed as "Application for the post of Lecturer in Special Education (DB)".
13. Incomplete application form or without supporting copies of certificates /documents will be summarily rejected.

Deputy Registrar (Admin.)

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Applications are invited from the Indian Nationals who are eligible for appointment to the following post to be filled up purely on Contract basis for a period of six months only.

S/No.	Name of the post	No. of Post	Fixed remuneration per month	Essential Qualifications & Experience required
1.	CONSULTANT (Accounts)	01 (One)*	Rs.25,000/- per month (Rupees twenty five thousand only). (Consolidated Pay - No other allowance, perks and incentives are admissible.)	Essential Qualifications:- (i)Possessing Commerce Degree from a recognized University. (ii)Must have knowledge of Government accounting. Experience :- (i)Must have worked in Government / Semi Government / Autonomous body for a period of atleast five years in the Grade Pay of Rs.4600 or three years in the Grade pay of Rs.4800 or two years in the Grade pay of Rs.5400/-

Terms and conditions:-

1. A FIXED Consolidated monthly remuneration of Rs.25,000/- will be paid and no other allowance will be payable to the Consultant (Accounts) on contract basis.
2. The qualification & experience prescribed shall be reckoned on the date for receipt of Application.
3. Mere fulfilment of minimum qualification and experience requirements does not entitle any candidate for interview call. Short-listing criteria may be set higher than the minimum advertised.
4. Canvassing in any form will lead to rejection of application.
5. No correspondence whatsoever will be entertained from the candidates regarding conduct and result of interview and reasons for not being called for interview or selection.
6. The Institute reserves the right of rejecting any or all the applications without assigning any reasons thereof.
7. Original documents/certificates will have to be produced at the time of interview for verification
8. **The period of engagement will be for a period of six months only. However, the Consultant engaged on contract basis may leave the assignment any time during the period of contract, after giving a notice for one month.**
9. NIEPMD reserves its right to terminate the contract of the Consultant without assigning any reason.
10. **Interested candidates may apply on prescribed application form, which may be downloaded from the website www.niepmd.tn.nic.in**
11. The LAST DATE FOR RECEIPT OF FILLED IN APPLICATION IS **10th AUGUST 2015**.
12. The filled in application form as per the prescribed proforma along with the copies of self-attested documents in proof of essential qualifications and experience shall be sent through SPEED POST to reach "The DIRECTOR, NIEPMD" at the above mentioned address before the last date mentioned above (i.e., 10th AUGUST 2015). NIEPMD will not be responsible for any loss/delay in receipt of the applications. The envelope containing the application should be super scribed as "Application for the post of Consultant Accounts".
13. Incomplete application form or without supporting copies of certificates /documents will be summarily rejected.

Deputy Registrar (Admin.)

APPLICATION FORMAT

Application for the post of:

Recent Passport size Photograph (5 cm X 4.5 cm) to be affixed & attested

1. Name in Full :(Capital Letters) (as in Matric/Degree Certificate)						
2. Date of Birth: (enclose copy of matric certificate)		Day Month Year <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>				
3. Citizenship Status:		Citizen of India : By Birth/By Domicile (Plstick)				
4. RCI/MCI Registration No: (If applicable)						
5. Member of Scheduled Caste (SC) / Tribe (ST) / Other Backward Class (OBC) / Person with Disability (PwD) etc.,		Write SC or ST or OBC (<i>Attach certificate</i>) <input type="checkbox"/> Indicate if Ex-Serviceman (ES) or <input type="checkbox"/> Person with Disability (PWD) <input type="checkbox"/>				
6. Address for Communication (with contact Number & email id):						
7. Permanent residential Address (with contact Number & email id):						
8. Name of Father / Husband:						
9. Details of Education starting from Matric (SSLC/X Std..) onwards :- (to give details Only on passed courses & where Degree/Certificates etc., are already awarded/issued:						
Academic Qualification	Discipline	University /Inst/Board	Year & Month of Entry	Year & Month of Passed	Full Time/Part Time/Correspondence	Marks /Class / Division.
10. Experience in chronological order upto the present post						
Organisation/Department/Office	Designation/ Post held (also state whether on Regular Basis or on Deputation or on Contract Basis etc.,)	From	To	Scale of Pay, Pay in the Pay band with Grade Pay / pre revised pay BP, DP, etc., drawn as on date (p.m) (also mention whether it is a regular scale of pay or Fixed Pay etc.,) If Regular Pay scale the date of previous and next increment with date of incr shall also be mentioned	Nature of Work presently dealing with (attach proof/experience certificate –see note below	
		(If on contract basis mention the term of contract)				

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IMPORTANT NOTE:-

1. If space is insufficient, shall enclose in separate sheet in the above format.
2. The applicants claiming experience should submit the latest Experience –cum- Service Certificate issued by the present employer (with date of issue of the certificate after publication of this advertisement), clearly stating the name of the post presently held in regular capacity, date of initial appointment and to the present post, scale of pay with grade pay, nature of duties presently dealing with and should also enclose a separate NO OBJECTION CERTIFICATE clearly certifying that “the applicant is in possession of EQ, DQ, prescribed experience and presently holding the post etc., and is fully eligible for the post applied for” and “No Vigilance/Inquiry/Disciplinary case is either pending or contemplated against the applicant” on the date of submission/forwarding of application. If the Experience-cum- Service Certificate and the certificate from the present employer, as asked above are not found enclosed, the application will be rejected.

11. Additional Qualification / Certificate Courses if any (Training, Apprentice programs attended, refresher courses completed etc.,)

Course	Duration	Certificate/ Organisation	Whether Govt authorized/recognized	Class/Mark/details

12. (a) Details of Present Employment with complete details :

(Mention Details as whether on Regular or on Deputation or on Contract basis etc.,)

(b) Nature of present work & responsibility held :

(* please refer to the Important Note at Srl.10 above)

(c) Time required to join if offered the post :

13. Explain how you are suitable for the post

Applied for and why do you like to join NIEPMD : **Attach a one page write up**

14. References:-

Names, Designation and Address with email ID & contact details of three Referees / references (*with whom you have interaction during your work or study period*)

(a)

(b)

(c)

15. Any other relevant information the applicant want to mention, if any (attach additional sheets if necessary)

DECLARATION OF THE APPLICANT

I hereby declare that the information given above is correct to the best of my knowledge and belief and I fully understand that if it is found at a later date that any information given in the application is incorrect / false or if I do not satisfy the eligibility criteria, my candidature / appointment is liable to be cancelled / terminated.

Place :

Date :

Signature of the Applicant With full name in Block letters

Endorsement of the Present Employer

(* please refer to the Important Note at Srl.10 above & the detailed advertisement for the post applied for)

The application and the details & records of Shri/Smt/Ms./Dr. _____
 (serving in this office in Regular capacity / On Contract Basis in the scale of pay Rs. _____ GP
 Rs. _____ /- in PB _____ (Name and Designation of applicant), applied for the post of
 _____ at NIEPMD are verified and found correct. As it is found that the applicant
 Shri/Smt/Ms./Dr. _____ fulfils the eligibility criteria and is eligible for the post applied
 for and that no vigilance/Inquiry case is either pending or contemplated against the applicant and no
 major/minor penalty has been imposed on him/her during the entire service, the application with records
 and attested copies of ACRs,(APARs) etc., is forwarded herewith duly recommended to :-

The Director,
 National Institute for Empowerment of Persons with Multiple Disabilities (NIEPMD),
 (Dept. of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment, Govt. of
 India),
 East Coast Road (ECR), Muttukadu,
 Kovalam Post, Chennai – 603 112. (Tamil Nadu).

Station :

Signature of the Head of the Organization / Authorized signatory with office Seal

Dated : _____

Enclosures: _____ Number of Sheets