



NIEPMD/Pur 4(03)/2013-14

04 Sep 14

To,

All Reputed Agencies

**Sub: - INVITATION OF QUOTATION FOR PRINTING OF
NIEPMD DIRECTORY**

Sir,

National Institute for Empowerment of Persons with Multiple Disabilities (NIEPMD) is established by Government of India to provide various services to persons with Multiple Disabilities. The institute intends to print NIEPMD Directory for compilation of database on “**Existing service provisions for persons with multiple disabilities in India**”.

You are requested to send the competitive quotes for designing and printing of NIEPMD Directory of above mentioned subject as per following details;

Sl.No	Description of Items	Qty
02	<p>NIEPMD Directory</p> <ul style="list-style-type: none"> • Size of Book – A4 • Total No. of Pages:-300 (a) Textual Pages : 300 (b) Cover (Front & Back) : 02 Color Pages: 04 , Black & White Pages: 396 • Paper:Imported Matt 130 GSM (Glazy Paper) for inside pages & Imported Matt 350 GSM for Cover with hard bound wrapper. • Binding: Glue / Perfect <p>No. of Copies (English)</p> <p>“Soft copies of Reports will be provided in Microsoft word format only to vendor by Institute. Digital copy to be provided for proof reading before printing”.</p>	600Nos.

Terms and Conditions:

- The words “**QUOTATION FOR NIEPMD DIRECTORY**” must be mentioned in bold letters on the top of the sealed Envelope and send by **Speed Post / Courier / Person** –drop the quotation in to the Tender box which is kept in the Main building (3rd floor).
- The Materials are to be supplied at NIEPMD, Muttukkadu, Kovalam, Chennai within **15 days** from the date of placing Supply Order.
- Payment will be released within **30 days** from the date of satisfactory receipt of materials.
- The agency may send its competitive quotes in a **Sealed Envelope** addressed to the **Director, NIEPMD** at Chennai on or before **25 Sep 2014**.

Yours faithfully,

S. Sankara Narayanan
Deputy Registrar(Admin)

Note: Applicable Taxes to be mentioned separately.