



NO.NIEPMD/Pur4 (33)/2014-15

23 Feb 15

To,

All Reputed Agencies

SUB: INVITATION OF QUOTATION FOR SOFTWARE

Dear Sir/Madam,

NIEPMD is established at Chennai, Tamilnadu by Government of India to serve as a National Resource Centre to provide various services to Persons with Multiple Disabilities. The institute intends to procure Microsoft Office 2013 software with antivirus software for Laptops.

You are requested to send the lowest rates for supply & Installation of following software to the institute as per the terms and conditions mentioned below;

Sl. No	Particulars	Qty
01	Microsoft Office 2013 Student (Life Time License)	72Nos.
02	Kaspersky Internet Security Antivirus (03 Years License)	72Nos.
Installation and Activation of software will be undertaken by the Vendor at NIEPMD.		

Terms and Conditions:

- The words “**QUOTATION FOR OFFICE & ANTIVIRUS SOFTWARE**” may be mentioned in bold letters on the top of the sealed Envelop and send by speed post or courier only.
- The Desktop computers are to be supplied at NIEPMD, Muttukkadu, Kovalam, Chennai within **15 days** from the date of Supply Order.
- Payment will be released within **30 days** from the date of satisfactory receipt of materials.
- The agency may send its competitive quotes in a **Sealed Envelop** addressed to the **Director, NIEPMD** at Chennai on or before **16th Mar 2015 by 02.00PM.**

Yours faithfully,

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S.Sankaranarayanan
Deputy Registrar (Admin)