



**National Institute for Empowerment of Persons with Multiple Disabilities [NIEPMD]**  
(Dept. of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt. of India)  
East Coast Road, Muttukadu, Kovalam (PO), Chennai – 603 112.

Phone: 044-27472113. Telefax: 044-27472389. Website: [www.niepmd.tn.nic.in](http://www.niepmd.tn.nic.in) E-mail: [niepmd@gmail.com](mailto:niepmd@gmail.com)



NIEPMD/Pur 4(03)/2015-16

10<sup>th</sup> Aug 2015

To,

**All Reputed Agencies**

**Sub: - INVITATION OF QUOTATION FOR PRINTING OF  
“DEVELOPING COMMUNICATION MANUAL”**

Sir,

National Institute for Empowerment of Persons with Multiple Disabilities (NIEPMD) is established by Government of India to provide various services to persons with Multiple Disabilities. The institute intends to print “**Developing Communication Manual**” for its Speech, Hearing and Communication Department.

You are requested to send the competitive quotes for designing, printing and supplying of said manual as per following details:-

Sl. No.	Description of Items	Qty.
01	<b>Developing Communication Manual (Full Colored)</b> <ul style="list-style-type: none"><li>• Size of Book – <b>35CM x 21.5CM</b></li><li>• No. of Inner Pages:- 150 (Approximately)</li><li>• Cover Pages (Wrapper) : <b>04</b></li><li>• <b>Total Pages : 154 with wrapper</b> (Approximately)</li><li>• Paper: <b>Imported Matt 130 GSM (Glazy Paper) for inside pages &amp; Imported Matt 300 GSM for Wrapper. Wrapper with glossy lamination.</b></li><li>• Pictures included. Binding: <b>Perfect.</b> Book Marker included.</li><li>• Barcode for ISBN. ISBN No. 978-81-928032-4-1</li></ul>	<b>2,520 Copies</b>

Soft copies of Manual will be provided in Microsoft word format only to vendor by Institute. Picture will be provided in JPEG format. Digital copy to be provided for proof reading before printing.

**Terms and Conditions:**

- The words “**QUOTATION FOR DEVELOPING COMMUNICATION MANUAL**” should be mentioned in bold letters on the top of the sealed Envelope and send by **Speed Post/Courier/person drop in tender placed at NIEPMD main building 3<sup>rd</sup> floor.**
- The Materials are to be supplied at NIEPMD, Muttukkadu, Kovalam, Chennai within **30 days** from the date of Supply Order.
- Payment will be released within **30 days** from the date of satisfactory receipt of materials.
- The agency may send its competitive quotes in a **Sealed Envelope** addressed to the **Director, NIEPMD** at Chennai on or before **31<sup>st</sup> Aug 2015, 03.00PM.**

Yours Sincerely,  
--Sd/--

**S. Sankara Narayanan**  
Deputy Registrar (Admin)