

Internal Quality Assurance Cell (IQAC) - National Assessment and Accreditation Council (NAAC) - Minutes of Meeting.

Venue: Conference Hall, NIEPMD

Date & Time: 08.06.2023, 3.00 PM

**A. Members Present:**

- Dr.Nachiketa Rout - Director/Chairperson(IQAC-NAAC)
- Dr.A.Amarnath - Dy. Registrar,(Offg.,)
- Shri.P.Kamaraj - HoD, Spl.Edu.,
- Dr.B.Santhosh Kanna - HoD, Therapeutics
- Smt.P.Angelin Golda, ATP&AO
- Shri.S.Kurinji Chelvan, Lecturer, OT
- Shri.D.Stalin Arul Regan, Special teacher(Db),
- Dr.Janaki Balakrishnan, Vijay Human Services, Chennai (External members)
- Shri.S.Rajesh, Professor, PT
- Shri.D.Samuel Dinakaran, Professor, OT
- Dr.S.Powlin, Arockia Catherine, Asst. Professor, SHC
- Smt.P.Kalaivani, Asst. Professor, Clinical Psychology
- Smt.I.Sheela Angel, Lecturer, PT
- Smt.Sonali Mohanty, Lecturer, OT
- Dr.B.Amutha, Sr. Consultant (R&D)
- Dr.K.Balabaskar - Lecturer, AIL/ Coordinator (IQAC-NAAC)

➤ The Coordinator of the IQAC-NAAC Internal Committee welcomed all the members and External Members to the IQAC meeting.

**B. Agenda**

The following agenda are discussed during the meeting:

- a. **Action plan** for NAAC 2<sup>nd</sup> cycle Assessment and Accreditation scheduled for November 2023.
- b. Formation of "**Core Committee members**" for the NAAC Self Study Report(SSR) - 2<sup>nd</sup> Cycle
- c. Formation of "**working committee Groups**" from various departments.

➤ The chairperson (IQAC-NAAC) of the committee discussed the current status of NAAC Process and requested the member for active participation, since E.C 56.10 has approved the proposed 2<sup>nd</sup> cycle of NAAC Assessment and Accreditation under Teacher Education Institutions.

**C. The following points were discussed in the meeting:**

- All Criteria of AQAR were described namely (7 criteria and 31 key Indicators).
- A meeting with the NAAC, Director to finalize the format for the NAAC Evaluation. Since NIEPMD offered courses for Teacher Education Institutions and Allied Health Sciences courses of The Tamil Nadu Dr, M.G.R Medical University.
- The Committee suggested to conduct an orientation program for staff members in preparation for Self Study Report (SSR).

- The action plan for 2<sup>nd</sup> Cycle to be completed are as follows.

S. No	Plan of Action	Tentative Date
1.	5 <sup>th</sup> AQAR submission	19 <sup>th</sup> June
2..	IIQA Submission	22 <sup>nd</sup> June 2023 {NAAC Acceptance date (15-30 days) tentatively 30/06/2023}
3..	Self-Study Report	20 <sup>th</sup> August 2023 (within 45 days of acceptance of IIQA)
4.	Data Validation & Verification(DVV)	15 days
5..	Preparation for Student Satisfaction Survey (SSS)	August 2023
6.	Onsite Assessment	September 2023
7.	Peer Review by Visiting Teams	October 2023

- Formation of Committee members for the NAAC Self Study Report(SSR) - 2<sup>nd</sup> Cycle

- A new committee preferred to compile an SSR report. The details are given below:

S. No	Name of Official	Designation and Department
1.	Dr.K.Balabaskar	Lecturer, AIL
2.	Shri.M.Rajesh	Information Media Officer
3.	Shri.S.Kurinji Chelvan	Lecturer, OT
4..	Shri.Shivraj Bhimte	Asst. Professor, SHC
5.	Smt.Angelin Golda	ATP&AO
6.	Shri.D.Stalin Arul Regan	Special Teacher (Db)
7.	Shri,Soundara Pandian	Accounts
<b>Working committee for compilation of data</b>		
1.	Dr.D.Revathi	Sr, Lecturer, Dept. of Spl.Edu
2.	Dr.Powlin Arockia Catherine	Asst., Professor, Dept. of SHC
3.	Shri.S.Rajesh/ I.Sheela Angel	Professor/ Lecturer, Dept. of Therapeutics (PT)
4.	Shri.D.Samuel Dina Karan	Professor, Dept. of Therapeutics(OT)
5.	Smt.P.Kalaivani	Asst. Professor, Dept. of Clinical Psychology
6.	Shri.J.V.Subbaraman/ Smt.R.Ananda Nayaki	Rehabilitation Officer , AIL/ R.O (placement cell), AIL
7.	Smt.Sonali Mohanty	Lecturer, Dept. of Medical Sciences (P&O)
8.	Smt.Paul Usha Rani	Junior Consultant, Establishment(Admin)
9.	Smt.Deepa	Junior Manager, Academics(Admin)
10.	Dr.B.Amutha	Sr.Consultant(R&D)

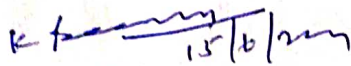
➤ Any other matters related to NAAC

- The committee recommended, the core committee member to work daily for 1 hour/per day (4.00 Pm - 5.00 Pm) for SSR preparation & IQA submission.
- To Invite external members for an orientation program for Self Study Report preparation.
- All staff members from all units and departments (HRD and Administration) to get involved in preparing the SSR internal quality assurance for the NAAC assessment and accreditation process.

The meeting ended with extending thanks to the Chair.

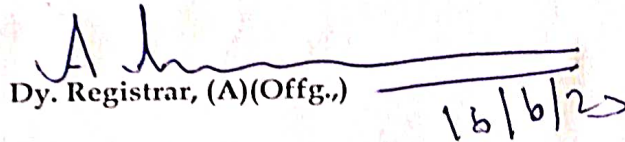


Sr. Consultant (R&D)

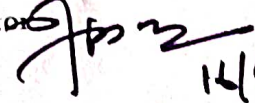


15/6/20

Lecturer, AII/  
Coordinator (IQAC-NAAC)



16/6/20

Director   
14/6/20.